

Explanation of the recipient for the following consignment:

Shipment no.

from
to

Content:

According to track and trace, the shipment was delivered to me/us* on _____.

I/we, the recipient/s*

name:

first name:

address:

declare the following:

The shipment mentioned above

☐ was delivered on _____.

☐ was not delivered.

☐ I/we* have no information regarding
the whereabouts of the shipment.

The amount to be collected on delivery

☐ was collected by the postman.

☐ was collected by the employees of
the post office

☐ was not collected.

I/we* assure that the information above is correct and complete.

Place, date, signature

*please delete as appropriate